

**CITY OF SAINT PAUL
DEPARTMENT OF HUMAN RIGHTS
PROJECT EMPLOYMENT UTILIZATION (PEU) FOR CITY FUNDED PROJECTS**

PROJECT DESCRIPTION _____

CONTRACTOR NAME _____ PRIME _____ SUB _____

ADDRESS _____ TELEPHONE _____

TYPE OF WORK TO BE PERFORMED _____

CONTRACT AMOUNT _____ EST START DATE _____ EST COMPLETION DATE _____

EMPLOYMENT GOALS (City Funded Projects):

Female Skilled/Laborer Hours	6 % of Total Project Work Hours
Minority Skilled Hours	11 % of Total Skilled Work Hours
Minority Laborers Hours	11 % of Total Laborer Work Hours

Please complete the section below and include your company's anticipated construction work hours on the project:

A. TOTAL PROJECT WORK HOURS (C+E)	_____	
B. TOTAL FEMALE WORK HOURS	_____	_____ %
C. TOTAL SKILLED WORK HOURS	_____	$[(B \div A) \times 100]$
D. TOTAL MINORITY SKILLED WORK HOURS	_____	_____ %
E. TOTAL UNSKILLED LABORER WORK HOURS	_____	$[(D \div C) \times 100]$
F. TOTAL MINORITY UNSKILLED LABORER WORK HOURS	_____	_____ %
G. TOTAL NO. OF EMPLOYEES TO WORK ON PROJECT	_____	$[(F \div E) \times 100]$

INSTRUCTIONS:

Total Skilled Work Hours (C) + Total Unskilled Work Hours (E) = Total Project Work Hours (A)

Female Work Hours (B) ÷ by Total Project Work Hours (A) = Percentage of Female Hours

Minority Skilled Work Hours (D) ÷ by Total Skilled Work Hours (C) = Percentage of Minority Skilled Hours

Minority Unskilled Work Hours (F) ÷ by Total Unskilled Work Hours (E) = Percentage of Minority Unskilled Hours

Indicate if company will use current employees and/or hire additional workers to meet the utilization goals for this project. If you are unable to meet the goals, indicate the reason below. Include the name, job title, race, gender and hire date for all current employees in the job categories which will be used on this project:

NAME (PLEASE PRINT)

SIGNATURE

TITLE

DATE